

Internal Regulations of the International Federation of Liberal Youth

As adopted by the 56th General Assembly held in Lima, Peru, 17th-19th October 2025.

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1 MEMBERSHIP

1.1 RIGHTS

All members have the right of information within the federation. Regional members have the right to appoint a representative without voting rights to the Bureau as Regional Bureau Appointee. 1.1-1

The rights of Members on the decision-making procedures, as well as the nomination procedures within the federation are stipulated in the Rules of Procedure. 1.1-2

1.2 CHANGES

If a member organisation changes its name, or has merged with another organisation which is not a member, the membership is not automatically transferred to the new or differently named entity. Member organisations need to inform the Bureau of any merger with a different organisation. The Bureau will decide on the membership status transfer, subject to confirmation by the General Assembly. 1.2-1

1.3 ADMISSIONS

All membership applications must be received by the IFLRY office at least two weeks prior to the start of the General Assembly at which the applicant organisation wishes their application to be considered. The IFLRY Office will make sure that all submitted documents will be available to the members at least one week before the start of the General Assembly. 1.3-1

All changes to the membership will be added to a Membership Register, which is under the responsibility of the Bureau. 1.3-2

Observer status is valid for two years and needs to be renewed every two years. It will automatically be renewed if the organisation is in good standing, otherwise it should be renewed by the General Assembly. 1.3-3

1.3.1 Full Membership

The application for full membership must include the following information: 1.3.1-1

- (a) A completed membership application form (provided by the Bureau) containing general information required for the Membership Register; 1.3.1-2
 - (b) Copies of its Statutes/Constitution, and copies of its Policy Programme/Ideological standpoint in at least one of IFLRY's official languages and in its original form if that is not in Statutes of the International Federation of Liberal Youth in one of IFLRY's official languages;
-

- (c) Information of its activities and campaigns, which have taken place during the year prior to the application and anything so far planned for the future;
- (d) Information of its sources of finance, for instance, if it receives state funding, party funds, and membership fees. It must also provide information about its financial turnover and its budget;
- (e) Details of its membership figures and also how it defines membership;
- (f) It must state whether it is directly or indirectly linked to or dependent on any other organisation, party, or foundation and what form that link takes.

1.3.2 Associate Membership

The application for associate membership must include all points of [Article 1.3.1: Full Membership](#).

1.3.2-1

1.3.3 Observer Membership

The application for observer membership must include the following information:

1.3.3-1

- (a) A completed membership application form (provided by the Bureau) containing general information required for the Membership Register;
- (b) Copies of its Statutes/Constitution, and copies of its Policy Programme/Ideological standpoint in at least one of IFLRY's official languages and in its original form if that is not in Statutes of the International Federation of Liberal Youth in one of IFLRY's official languages;

1.3.3-2

1.3.4 Regional Membership

The application for regional membership must include all points of [Article 1.3.1: Full Membership](#).

1.3.4-1

1.3.5 Individual Membership

Admission to the Individual Members Group shall be determined by an Individual Membership Vetting Committee, consisting of two or more committee members selected by the Bureau and serving at the pleasure thereof. The application for individual membership must include the following information:

1.3.5-1

- (a) a motivational letter, including a discussion of the individual's ideological and political views;
- (b) refer to at least one contact within IFLRY with whom they have worked;
- (c) details of their activities and campaigns which have taken place prior to the application;
- (d) state whether they are directly or indirectly linked to or dependent on any other organisation, party, or foundation, and what form that link takes.

1.3.5-2

1.4 QUALIFYING CRITERIA

1.4.1 Full membership

To qualify for full membership, an organisation must:

1.4.1-1

- (a) The organisation is a national youth organisation, or a sub-national youth organisation that is not part of a national organisation;
- (b) The organisation is not a member of any other pan-international political organisation that is based on ideas contrary to the ideas of the Manifesto;
- (c) It must be run by and for young people;
- (d) It must be democratically organised;
- (e) It must be in agreement with the aims of IFLRY;
- (f) It must have attended at least one IFLRY event prior to making the application; for purpose of defining such an event, a seminar linked to a General Assembly is to be considered the same event; therefore, the application cannot be made at that General Assembly;
- (g) At least one event or activity organised by the applicant organisation must have been visited by a Bureau member or an appointee of the Bureau prior to their application being discussed;
- (h) It must have been previously an associate member organisation of IFLRY and be in good standing;
- (i) It must have been represented at a minimum of one General Assembly, which must be additional to those meetings where the Associate Membership application was accepted.

1.4.1-2

1.4.2 Associate membership

To qualify for associate membership, an organisation must:

1.4.2-1

- (a) The organisation is a national youth organisation, or a sub-national youth organisation that is not part of a national organisation;
- (b) The organisation is not a member of any other pan-international political organisation that is based on ideas contrary to the ideas of the Manifesto;
- (c) It must be run by and for young people;
- (d) It must be democratically organised;
- (e) It must be in agreement with the aims of IFLRY;
- (f) It must have attended at least one IFLRY event prior to making the application; for purpose of defining such an event, a seminar linked to a General Assembly is to be considered the same event; therefore, the application cannot be made at that General Assembly;
- (g) At least one event or activity organised by the applicant organisation must have been visited by a Bureau member or an appointee of the Bureau prior to their application being discussed;

1.4.2-2

1.4.3 Observer membership

To qualify for observer membership, an organisation must:

1.4.3-1

- (a) The organisation is a national youth organisation, or a sub-national youth organisation that is not part of a national organisation;
- (b) The organisation is not a member of any other pan-international political organisation that is based on ideas contrary to the ideas of the Manifesto;
- (c) It must be democratically organised;
- (d) It must have attended at least one IFLRY event prior to making the application; for purpose of defining such an event, a seminar linked to a General Assembly is to be considered the same event; therefore, the application cannot be made at that General Assembly;
- (e) Be run for young people.

1.4.3-2

1.4.4 Regional membership

- (a) The organisation is a supranational youth organisation;
- (b) The organisation is not a member of any other pan-international political organisation that is based on ideas contrary to the ideas of the Manifesto;
- (c) It must be run by and for young people;
- (d) It must be democratically organised;
- (e) It must be in agreement with the aims of IFLRY;
- (f) The applicant must be constituted as an independent organisation in its own right, with membership composed of national and sub-national youth organizations rather than individuals.
- (g) At least one event or activity organised by the applicant organisation must have been visited by a Bureau member or an appointee of the Bureau prior to their application being discussed;

1.4.4-1

To qualify for regional membership, an organisation must comply with all points of [Article 1.4.1: Full membership](#).

1.4.4-2

1.4.5 Individual Membership

Everyone, aged between 18 and 35 years, who broadly agrees with the Manifesto and agrees with the aims of IFLRY, can become part of the Individual Members Group of IFLRY. An individual member cannot already be represented by an IFLRY Full or Associate Member Organisation.

1.4.5-1

1.5 SUSPENSION

During suspension, an organisation or individual member will lose its rights but keep its obligation as stated in the statutes. Members of the Federation may be temporarily suspended if

1.5-1

the targeted member organisation is suspected of breaching any of the membership obligations. A motion to suspend a member can be submitted by the Bureau or two full members and needs to be submitted four weeks prior to the start of the General Assembly. Members need to be informed about this motion three weeks prior to the start of the statutory event.

The suspension from the Federation is to be decided by a two-thirds majority. Each suspension is valid for a maximum of one year and may be revoked at any time by the relevant statutory body.

1.5-2

An individual member who is not in good financial standing is automatically considered suspended until such time that they are in good standing again.

1.5-3

1.6 TERMINATION

The members can leave the Federation on the following conditions:

1.6-1

(a) The members of the Federation can resign by themselves.

1.6-2

(b) The members of the Federation can be expelled.

A request for voluntary resignation by a member organisation needs to be filed with the Bureau through an official representative of the member organisation. The General Assembly validates this request before the member organisation is deregistered. In a case of the General Assembly not confirming the termination request, the membership will terminate at the end of the calendar year. A motion to expel a member can be submitted by the Bureau or two full members and needs to be submitted four weeks prior to the start of the General Assembly. Such a motion can be submitted if the targeted member organisation is suspected of breaching any of the membership obligations.

1.6-3

Members need to be informed about this motion three weeks prior to the start of the statutory event. The Bureau is required to put forward a motion confirming the expulsion of any member which has retained candidate membership status for four years.

1.6-4

The expulsion from the association is to be decided by a two-thirds majority of those present and voting at the General Assembly. Members that are no longer part of the association have no rights to the financial assets. An individual member can terminate their membership by simple written declaration to the Office or Individual Members Group Chair.

1.6-5

2 BUREAU

2.1 RESPONSIBILITIES

The Bureau members will be mutually responsible for all its activities. A bureau at all times includes a President, a Secretary General, and a Treasurer. All Bureau members each have a single vote and bureau decisions require a simple majority of votes.

2.1-1

2.2 PRESIDENT

The President is responsible for:

2.2-1

- (a) Chairing the meetings of the Bureau;
- (b) Preparing the agenda for Bureau meetings in consultation with the Secretary General;
- (c) Managing external contacts;
- (d) Ensuring a productive working environment within the Bureau;
- (e) Ensuring that the Bureau is properly and fully informed at all times;
- (f) The political discourse of IFLRY;

2.2-2

2.3 SECRETARY GENERAL

The Secretary General is responsible for:

2.3-1

- (a) Maintaining the membership administration;
- (b) Implementing information and archive policies, as well as managing related matters;
- (c) Preparing minutes of Bureau meetings and General Assemblies;
- (d) Communication with the member organisations;
- (e) Overseeing the Office;
- (f) The internal day-to-day;
- (g) Coordinating the implementation of IFLRY events;
- (h) Coordinating the implementation of statutory events;
- (i) Statutory bureau deadlines;

2.3-2

2.4 TREASURER

The Treasurer is responsible for:

2.4-1

- (a) Collecting membership fees;
- (b) General financial policy;
- (c) Preparing the annual financial report and interim financial reports;
- (d) Properly reporting on budget implementation to the auditors and the Bureau, as often as deemed necessary, but at least once per quarter;

2.4-2

(e) Facilitating financial audits;

2.5 VICE PRESIDENTS

Vice Presidents are responsible but not limited to the following responsibilities, which shall be divided under the Vice Presidents or optionally under the rest of the Bureau:

2.5-1

(a) Implementation of events;

2.5-2

(b) IFLRY programmes and Council;

(c) Fundraising and grant-writing;

(d) Social media, communication and marketing;

(e) Developing non-formal education within IFLRY and creating new opportunities;

(f) IFLRY community management;

(g) Managing internal and external privacy policies;

Newly elected Bureau members need to communicate their areas of responsibility to the IFLRY Member Organisations after the first Bureau meeting of their terms in office. Points (a) to (g) give a general overview of what the Vice President responsibilities could entail. The general aim is to give each Vice President a clear portfolio. The official Vice President portfolio will be finalised during the first Bureau meeting.

2.5-3

2.6 TERM

The President, the Secretary General and Treasurer are elected for the period of two years until the next General Assembly. The four Vice Presidents are elected for the period of one year until the next General Assembly. Notwithstanding the right of the General Assembly to put the Bureau on question and to force Bureau Members to resign.

2.6-1

Elections shall be held at the first General Assembly of the calendarfinancial year corresponding with the end of the Bureau members' term. Notice of elections shall be given concurrently with notice of the General Assembly. In case of a resignation of a Bureau member, the Bureau has the power to appoint a replacement in a non-voting capacity until the next General Assembly, provided there is no meeting of the General Assembly in the following 30 days.

2.6-2

2.7 OBLIGATIONS

2.7.1 Action Plan

Every newly elected Bureau shall draft an Action Plan for the whole mandate within the next two months after its election. This Plan of Action will be sent to the member organisations no later than these two months after the General Assembly. The Action Plan will be adopted at the first General Assembly after the General Assembly in which the Bureau is elected.

2.71-1

2.7.2 Annual and Interim Report

The Bureau will have to submit for adoption once a year an Annual Report at least four weeks before the start of the General Assembly. The Annual Report outlines the achievements of the organisation in relation to the objectives laid down in the Action Plan. The Annual Report will be presented by the President.

2.7.2-1

If there is more than one statutory meeting every year, the Bureau will present an interim report to show what the current status of the realisation of the Action Plan is.

2.7.2-2

2.7.3 Bureau Report

The Bureau is required to submit a written report to the member organisations on its activities four weeks before the start of the General Assembly. This report will reflect the work carried out by each individual Bureau member and will be presented at the General Assembly.

2.7.3-1

2.7.4 Financial Report

The Treasurer is required to submit an annual financial report to a General Assembly at the first GA in the second half of the financial year, and interim financial reports for every other General Assembly. The financial reports must include a list of organisations in good standing with the Federation, and the date on which every member organisation in good standing fulfilled an annual membership fee obligation used to determine good standing. The financial report must also include the current balance of all bank accounts.

2.7.4-1

2.7.5 Handover

All Bureau members are obligated to conduct a proper handover of their portfolio to their successors or to the remaining Bureau members upon the conclusion of their term or in the event of resignation. This handover must include:

2.7.5-1

- (a) A comprehensive transfer of all relevant documents, files, and digital access credentials;
- (b) A detailed summary of ongoing projects, commitments, and pending matters;
- (c) An overview of key contacts, relationships, and communication channels;
- (d) A briefing on any unresolved issues or challenges that require attention;
- (e) A handover meeting with the incoming Bureau member or designated successor.

2.7.5-2

The handover process should be completed within two weeks of the conclusion of the outgoing member's term or resignation, and must be documented and reported to the Bureau. In cases where no immediate successor is appointed, the handover documentation shall be maintained by the Executive Director until a successor assumes the portfolio.

2.7.5-3

2.8 SUSPENSION

A quorum of more than 50% of the Bureau members with voting rights is needed in order for a decision to be valid. If a Bureau member fails to attend more than three Bureau Meetings in a row, without explaining the reason for not attending, their position will be discussed by the Bureau. The Bureau may suspend the Bureau member in question, by a two-thirds majority vote. Moreover, the Bureau can also call a vote to suspend a Bureau member if that member has become a serious liability to IFLRY's reputation, is suspected of some serious misconduct, or is suspected of fraudulent behaviour. Such a vote has to be called for by at least three Bureau members, and announced to the Bureau and MOs at least two weeks before the Bureau vote for suspension. The announcement has to include the grounds on which the three Bureau members believe this paragraph to be applicable. For this vote the member who is proposed to be suspended has no vote, and the vote is carried if and only if no present Bureau member votes against it, and a majority of Bureau votes cast being in favour (counting present abstentions as votes cast).

2.8-1

A suspension removes a Bureau member from his or her position up to and including the next General Assembly, unless a simple majority of the Bureau vote to remove the suspension. In a case where the suspension still stands, there will be a vote of no confidence against the suspended member organised as per the Rules of Procedure at the next General Assembly. If the motion of no-confidence fails the member is reinstated. If a motion of no confidence is carried, elections are organised as per the Rules of Procedure.

2.8-2

If a Bureau member is suspended, the subsequent vacant position can be filled by the remaining Bureau, under the same regulations as that for resigning Bureau members under the Rules of Procedure.

2.8-3

3 ADVISORY COUNCIL

The Advisory Council (AC) consists of at least two and up to four members appointed by the General Assembly for a period of two years and are allowed to serve no more than two consecutive terms.

3-1

Its function is to advise and support the Bureau, and to report to the General Assembly about the functioning of the Federation jointly with the Bureau. The AC has no decision-making powers when it comes to the running of the Federation.

3-2

3.1 CHAIR

The AC will elect a chair after every change in its membership, or whenever it sees fit. The chair will be elected by a simple majority. The AC will see to it that the result of this election is communicated to the Bureau, the Office and the Member Organisations.

3.1-1

3.2 TERM

A member of the AC is elected for a period of two years until the next General Assembly. A member can then decide on their own to serve another term. This decision has to be confirmed by the General Assembly. They can however serve no more than two consecutive terms.

3.2-1

The Advisory council will propose new members to the General Assembly whenever an Advisory Council position becomes vacant.

3.2-2

3.3 RESPONSIBILITIES

3.3.1 Action Plan

As specified in [Article 2.7.1: Action Plan](#), the AC will provide feedback and advice to the Bureau about its draft Action Plan before it is sent to the member organisations.

3.3.1-1

3.3.2 Guidance and support with individual projects

At the request of the Bureau, the AC can be called upon to provide guidance and support on specific topics. This could be the development of a project the Bureau wants to implement, guiding meetings, and providing the Bureau with support when communicating with external parties. The AC will offer support whenever appropriate. The Bureau can approach the AC for support at any time.

3.3.2-1

3.3.3 Relations with the Bureau

The Secretary General will keep the AC informed on issues within the Bureau, even when they can be resolved without the AC's involvement. However, it is not the job of the AC to manage the Bureau, but merely to observe, give advice and offer help when appropriate.

3.3.3-1

3.3.4 Regular meeting AC and Managing Bureau

In order to facilitate the AC in the execution of the above-named tasks, the Secretary General will have a meeting with the AC at least once every three months. The President and Treasurer are also entitled to join this meeting. In addition, a meeting will be held with the outgoing Secretary General after the handover to a new Managing Bureau. The outgoing President and Treasurer are also entitled to attend this meeting. The exact moments these meetings occur will be decided jointly by the AC and Secretary General and Managing Bureau, but they should be held within this timeframe:

3.3.4-1

(1) In the first quarter after the election of the Bureau the Action Plan should be finalised.

3.3.4-2

- (2) Within the end of the first year after the election of the Bureau the Action Plan should be updated and the first year should be evaluated.
- (3) Before the election of the next Bureau the Action Plan should be updated and the second year should be evaluated.

3.4 OBLIGATIONS

3.4.1 *Relationship to the General Assembly*

No later than four weeks before every General Assembly, the AC and the Bureau will submit joint reports on the overall performance of the Federation, which includes the progress on Statutes of the International Federation of Liberal Youth the Action Plan and reports by every Bureau member on their work since the last General Assembly. For a more detailed description of the process, see [Article 2.7.3: Bureau Report](#) and Interim Report and [Article 2.7.2: Annual and Interim Report](#).

3.4.1-1

3.4.2 *Recommending new members*

If there are vacancies on the AC, the AC has a duty to recommend new members to the General Assembly.

3.4.2-1

3.5 SUSPENSION

If an AC member fails to attend more than three AC meetings in a row, without explaining the reason for not attending, their position will be discussed by the AC. The AC may suspend the AC member in question, by a two-thirds majority vote.

3.5-1

Moreover, the AC can also call a vote to suspend an AC member if that member has become a serious liability to IFLRY's reputation, is suspected of some serious misconduct, or is suspected of fraudulent behaviour. Such a vote can be called for by any AC member and has to be announced to the Bureau and MOs at least two weeks before the AC vote for suspension. The announcement has to include the grounds on which the AC member(s) believe this paragraph to be applicable. For this vote, the member who is proposed to be suspended has no vote, and the vote is carried if and only if no present AC member votes against it, and a majority of AC members' votes cast being in favour (counting present abstentions as votes cast).

3.5-2

A suspension removes an AC member from their position up to and including the next General Assembly. In a case where the suspension still stands, there will be a vote of no confidence against the suspended member organised as per the Rules of Procedure at the next General Assembly. If the motion of no-confidence fails the member is reinstated. If a motion of no-confidence is carried out, a replacement will be appointed by the General Assembly as per the Rules of Procedure.

3.5-3

4 AUDITORS

There shall be two auditors, who shall be elected at a General Assembly for a period of two years. They are responsible for examining the accounts and general finances of the Federation and assessing how the Bureau has carried out the decisions taken by the General Assembly. They shall produce a report at least annually which is presented to the General Assembly.

4-1

It is the responsibility of the auditors to make their annual report available once a year to the member organisations two weeks before the General Assembly takes place.

4-2

5 OMBUDSPERSON

The ombudsperson shall monitor any cases of disagreement or conflict, ill-treatment, or abuse of power and authority within any part of the Federation. The role of the Ombudsperson is bound by strict rules of confidentiality and shall be executed with full integrity, impartiality, and with respect to due process, dignity, and liberal values.

5-1

The Ombudsperson shall serve as guardian to protect the interests of the Federation and all its associated individuals within the day-to-day proceedings of the Bureau, Office, and Auditors (as well as non-statutory bodies, such as Programme Managers) and to serve as an independent body of negotiation and mediation.

5-2

The Ombudsperson shall produce an annual report presented at the General Assembly. It is the responsibility of the Ombudsperson to make their annual report available once a year to the member organisations two weeks before the General Assembly takes place.

5-3

The Ombudsperson shall be nominated by the Committee of Discipline and Arbitration.

5-4

6 COMMITTEE OF DISCIPLINE AND ARBITRATION

6.1 COMPOSITION

The Committee of Discipline and Arbitration shall be composed of three members, and approved by the General Assembly for a two year mandate.

6.1-1

6.2 VACANCIES

Vacancies shall be filled through co-option by the Advisory Council in conjunction with the Ombudsperson, the individual can then be confirmed as a full member of the committee through a vote at the next General Assembly. The individual may also choose not to seek

6.2-1

membership of the committee, and other candidates may run. After the election, the successful candidate shall serve the remainder of the committee's mandate.

6.3 JURISDICTION

The Committee of Discipline and Arbitration shall be competent for any disciplinary issue not falling within the scope of the explicit rights of the General Assembly, for any dispute between two member organisations, for any dispute between the Bureau and a member of IFLRY, and for a dispute between participants of an official IFLRY events. 6.3-1

In order to legitimately deliberate a case, the Committee of Discipline and Arbitration must be called upon by the Bureau, by a full or associate member organisation, by a participant of an official IFLRY event, or by the Ombudsperson. 6.3-2

The committee shall base its decisions based on the guidelines for behaviour outlined in the Code of Conduct, however it ultimately has discretion to use its own best judgement on issues that the Code of Conduct does not comprehensively cover. 6.3-3

6.4 SANCTIONS

The committee may impose sanctions other than expulsion at its own initiative on members of member organisations or on a participant of an official IFLRY event, and may arbitrate any conflict submitted to its competence provided that the two parties concerned agree on the arbitration procedure proposed by the committee. The committee reserves the right to make binding decisions regarding any individual involved with IFLRY, however they are unable to expel a member of the Bureau, instead only reserving the right to suspend them as well as being able to table a motion of no confidence at the next General Assembly. This suspension cannot be overruled by the Bureau. 6.4-1

6.5 INTERNAL PROCEDURE

The chairperson of the committee shall be elected by its members. The committee will decide its own rules of procedure. The committee shall present their rules of procedure to the General Assembly for approval. In the event of a committee member violating the Code of Conduct themselves, it is the duty of the Ombudsperson to investigate this issue. If necessary the Ombudsperson may propose to the Bureau and Advisory Council that the committee member be suspended. 6.5-1

This suspension must be passed by a two-thirds majority on both bodies. A suspension removes a committee member from their position up to and including the next General Assembly. 6.5-2

6.6 ADDITIONAL RIGHTS

The committee shall possess the right to propose changes to the statutes and Code of Conduct in order to enhance the disciplinary, arbitration and safeguarding procedures of IFLRY. 6.6-1

7 OFFICE

The Office consists of at least the Executive Director, possibly joined by other staff as decided by the Bureau. Any changes to the Office are decided by the Bureau. In cases where the position of Executive Director is vacant, the Secretary General may act as a contact point for issues that would normally be handled by the Office. 7-1

The Office shall submit a written report to the member organisations on its activities two weeks before the start of the General Assembly. This report will reflect the work carried out by the Office, including the Executive Director and other staff and will be presented at the General Assembly. The Executive Director has the right to attend Bureau meetings, but does not have voting rights. 7-2

8 INDIVIDUAL MEMBERS GROUP

Members of the Individual Members Group shall be considered individual members of IFLRY, and shall have the rights thereof at the General Assembly. 8-1

The election of the Individual Members Group Chair shall be done on the basis of one person, one vote, and shall require a majority of 50% of the votes. Otherwise, additional rounds of voting will be held, with the lowest performing candidate eliminated in each round, until a majority is achieved. 8-2

The term of office for the Individual Members Group Chair shall be one year. 8-3

9 CANDIDACY

A candidate must be nominated in order to be considered by the General Assembly for a position. Full members in good standing have the right to nominate candidates for the positions in the Bureau, Auditor and the Committee of Discipline and Arbitration. 9-1

9.1 ELIGIBILITY

Anyone broadly agreeing with the Manifesto of IFLRY can be nominated for a position in the Bureau, Auditor, Ombudsperson or the Committee of Discipline and Arbitration. 9.1-1

9.2 AGE

Bureau members and the ombudsperson must be between 18 and 35 years old when they are appointed. 9.2-1

9.3 INCOMPATIBILITY OF FUNCTIONS

9.3.1 Bureau member

Being a Bureau member is incompatible with: 9.3.1-1

- (a) Being an auditor 9.3.1-2
- (b) Being an ombudsperson
- (c) Membership in the Advisory Council
- (d) Membership in the Office
- (e) Membership in the Committee of Discipline and Arbitration
- (f) Acting as a delegate of a (voting) member organisation, unless otherwise specified in [Article 9.3.7: Acting as a delegate](#)

9.3.2 Auditor

Being an auditor is incompatible with: 9.3.2-1

- (a) Being a Bureau member 9.3.2-2
- (b) Membership in the Office
- (c) Membership in the Committee of Discipline and Arbitration
- (d) Acting as a delegate of a (voting) member organisation

9.3.3 Ombudsperson

Being an Ombudsperson is incompatible with: 9.3.3-1

- (a) Being a Bureau member 9.3.3-2
- (b) Membership in the Office
- (c) Membership in the Committee of Discipline and Arbitration
- (d) Acting as a delegate of a (voting) member organisation

9.3.4 Advisory Council

Membership in the Advisory Council is incompatible with: 9.3.4-1

- (a) Being a Bureau member 9.3.4-2
 - (b) Being an auditor
 - (c) Membership in the Office
-

(d) Acting as a delegate of a (voting) member organisation

To ensure an adequate understanding of the workings of an organisation like IFLRY, a candidate for AC membership:

9.3.4-3

(e) must have at least two years of experience in an elected or managerial position in the liberal network.

9.3.4-4

9.3.5 Office

Membership in the Office is incompatible with:

9.3.5-1

- (a) Being a Bureau member
- (b) Being an auditor
- (c) Being an ombudsperson
- (d) Membership in the Advisory Council
- (e) Membership in the Committee of Discipline and Arbitration
- (f) Acting as a delegate of a (voting) member organisation

9.3.5-2

9.3.6 Committee of Discipline and Arbitration

Membership in the Committee of Discipline and Arbitration is incompatible with:

9.3.6-1

- (a) Being a Bureau member
- (b) Being an auditor
- (c) Being an ombudsperson
- (d) Membership in the Advisory Council
- (e) Membership in the Office

9.3.6-2

9.3.7 Acting as a delegate

Acting as a delegate is incompatible with:

9.3.7-1

- (a) Being a Bureau member
- (b) Being an auditor
- (c) Being an ombudsperson
- (d) Membership in the Advisory Council
- (e) Membership in the Office

9.3.7-2

A Bureau member may act as a delegate of their voting member organisation, only if no other delegate from that member organisation is present at the General Assembly, but may never speak on behalf of the member organisation.

9.3.7-3

10 CODE OF CONDUCT

The General Assembly shall approve a Code of Conduct. The approved Code of Conduct shall be added to the appendix of the Statutory documents. Event participants, individuals from member organisations, or from staff can turn to (individually or collectively) the Ombudsperson to report on cases of perceived breach of the Code of Conduct.

10-1

11 CRISIS MANAGEMENT

A crisis is an exceptional situation that significantly disrupts IFLRY's ability to function, requiring urgent action. The Bureau together with the Advisory Council has the right to declare a crisis.

11-1

11.1 GLOBAL CRISES

A global crisis is an exceptional, worldwide situation that significantly disrupts IFLRY's ability to function, particularly preventing international travel and in-person meetings.

11-1-1

A global crisis that justifies crisis management must be:

11-1-2

- (a) Global in nature (not limited to a specific country or region).
- (b) Prolonged and unavoidable, making in-person meetings impossible for a significant portion of the Bureau or member organisations.
- (c) Affecting multiple regions, preventing fair participation.

11-1-3

11.2 INTERNAL CRISES

An internal financial crisis occurs when IFLRY lacks the necessary funds to sustain its core operations, including:

11-2-1

- (a) A severe funding shortfall affecting staff salaries, event organisation, or administrative costs.
- (b) Loss of major funding sources, such as institutional grants or partner contributions.
- (c) Debts or financial mismanagement that put IFLRY at risk of insolvency.

11-2-2

11.3 STATUTORY MEETINGS

In the event of a crisis, it is expected that statutory meetings will be moved online, ensuring organisational continuity.

11-3-1

The decision to move a meeting online must be made by the Bureau based on objective criteria and communicated transparently to member organisations.

11-3-2

Elections may only be postponed in the event of a global crisis that makes holding fair elections, either online or in-person, impossible. 11.3-3

11.4 PREVENTION

After a crisis, the Bureau shall review its response and update contingency plans to improve future preparedness. 11.4-1

11.5 INTELLECTUAL PROPERTY

11.5.1 Ownership

The name, logo, and other visual identifiers of IFLRY are the exclusive property of the organisation. The use of IFLRY's intellectual property must align with the organisation's values, mission, and regulations. 11.5.1-1

11.6 USAGE RIGHTS

Member organisations and affiliates may use the IFLRY logo and name in accordance with branding guidelines, provided they do not misrepresent their relationship with IFLRY. 11.6-1

Individual members and third parties must seek prior approval from the Bureau before using the organisation's name or logo in any official capacity. 11.6-2

11.7 PROTECTION AND ENFORCEMENT

The Bureau is responsible for overseeing the appropriate use of IFLRY's intellectual property. 11.7-1

Unauthorized or misleading use of IFLRY's name or logo may result in corrective action. Any disputes concerning the use of IFLRY's intellectual property shall be reviewed by the Bureau. 11.7-2

12 DATA PROTECTION

The association is committed to protecting personal data in line with applicable laws. Personal data will only be collected for legitimate purposes and kept secure. 12-1

12.1 DATA PROTECTION OFFICER

The Bureau will appoint a Data Protection Officer (DPO) to oversee data protection practices. The DPO will ensure data is handled securely, especially for sensitive information like visa applications. The DPO will be responsible for overseeing the internal and external privacy policies and will write a yearly report on their activities and findings to the General Assembly. 12.1-1
